



Alice Ho Miu Ling Nethersole Charity Foundation

雅麗氏何妙齡那打素慈善基金會

Founded in 1887, we are a non-governmental organization committed to the development and provision of quality holistic health care service to the community of Hong Kong. To demonstrate the Christian belief in the wholeness of man, his body, mind and spirit, and to further promote our holistic and caring culture, the Nethersole Institute of Continuing Holistic Health Education (NICHE) 「那打素全人健康持續進修學院」 was set up in January 2002 with a mission to “*promote lifelong learning in the pursuit of holistic health for a life in abundance; and in the art and science of holistic health care in order to serve with quality*”, through education, cultural heritage activities, publication and research. We are now looking for a high-calibre person to join our NICHE:

Associate Director (Salary range: HK\$82,330 to HK\$97,575)

Key Responsibilities

To assist the Director of NICHE in the overall planning and execution, budget control, supervision, conduct and evaluation of the NICHE educational and research programmes. The appointee should be ***an advocate of the “Holistic Care” and “Lifelong Learning” philosophies.***

Requirements

1. Share the vision and mission of the organization and NICHE;
2. Good understanding and sensitivity to factors affecting the development of the health care services and/or health care education in Hong Kong;
3. Distinct attributes and abilities: strong leadership and abilities to build up a cohesive team, solicit support, influence others, initiate and drive change, and excellent social, time and resource management skills;
4. A master's degree in health care or education related discipline, and with valid relevant Hong Kong registration and practicing certificates, as applicable;
5. At least 10 years of working experience in health care setting;
6. Proven leadership and management experience in health care services and/or health care education;
7. Experience in organizing and conducting educational programmes and seminars;
8. Good command of both written and spoken English and Chinese, including Putonghua is an advantage; and
9. Good computer literacy.

May require to work irregular hours and on holidays. Interested parties please send application with detailed resume and expected salary to the Human Resources and Administration Manager, Central Administration Office, Alice Ho Miu Ling Nethersole Charity Foundation, Room J/7/29, Alice Ho Miu Ling Nethersole Hospital, 11 Chuen On Road, Tai Po, New Territories **on or before 25 November 2025 (Tuesday)**, under confidential cover. Please mark on envelope the post of the job applied for.

(Personal data collected would be used for recruitment purpose only)